

=Warning =Timesaver =Note

About Online Course Requests

Parents of rising 6th grade through 8th grade students will select course requests for electives and alternates online through HCPSS Connect. Please note the following:

- Use the Catalog of Approved Middle School Courses to review course selections. Please note course descriptions and prerequisites.
- If you do not have access to a computer, need assistance, or want to make changes after the form due date, please contact the counseling office at your student’s school.
- If you have concerns about or disagree with any of the course recommendations, complete a Course Placement Review Form on HCPSS Connect.
- Parents of rising 6th graders will choose one Selected Course Request and two Selected Alternate Course Requests.
- Parents of rising 7th and 8th graders will choose two Selected Course Requests. One of these must meet the fine arts requirement (Band, Chorus, Orchestra, General Music, Theater, or Visual Arts Studio). Choose two Selected Alternate Course Requests to be used if an elective is not available or there is a scheduling conflict.
- The first alternate course request will be used as a primary request should HCPSS continue the 4x4 schedule next year.

Select Course Requests

1. Access the HCPSS Connect website.
2. On the Home page, click on the **Course Request** option in the left panel. A page displays the student’s current recommendations for core classes and graduation status summary.

COURSE REQUEST

Rising 6th Grade Parents/Students (Current 5th Grade):
Please choose one Selected Course Request and two Selected Alternate Course Requests. Note that these are course requests, and placement is not guaranteed.
G/T Research is a class designed for sixth grade students who participate in G/T English and G/T Mathematics, based upon the recommendation of the elementary G/T Placement Committee.

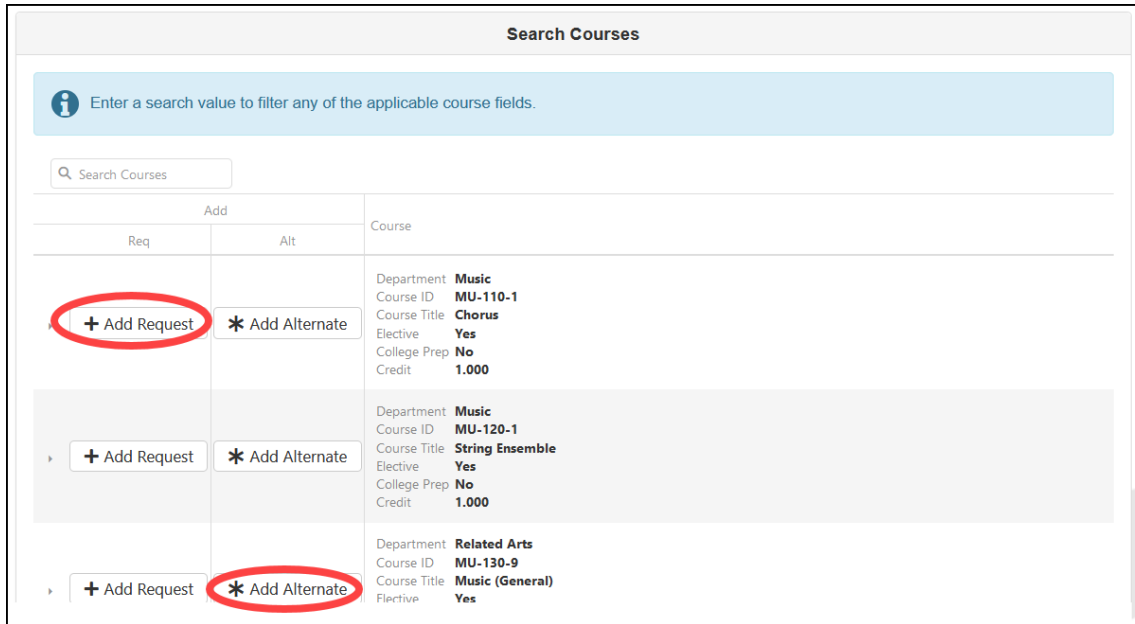
Rising 7th/8th Grade Parents/Students (Current 6th and 7th Grade):
Please choose two Selected Course Requests. One of these must meet the fine arts requirements (Band, Chorus, Orchestra, General Music, Theater, or Visual Arts Studio). Next choose two Selected Alternate Course Requests. Note that these are course requests, and placement is not guaranteed.

Hammond Middle School (410-880-5830) Selection Time Period: 1/10/2022 - 2/22/2022
2022-2023 School Year, Grade: 06 Counselor:

[Click here to change course requests](#) [Lock Course Requests](#)


Selected Course Requests	
Course	Credit
Department: English/Language Arts Course ID: LA-101-1 Course Title: English Language Arts (ELA) Elective: No College Prep: No	1.000


3. To add additional requests, click the **Click here to change course requests** button.



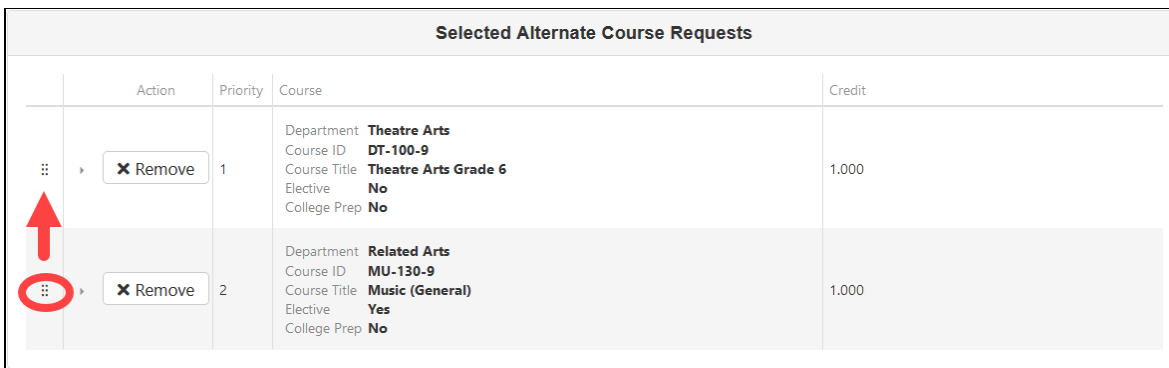
4. Search for the course to add. You can enter information in the column header and search on one or multiple fields.

5. The list of courses updates automatically to match your criteria. Select the **Add Request** or **Add Alternate** button to add that course to the list of requests.

 **NOTE:** Requests save automatically when they are added to the list of requests.

 **NOTE:** Parents of rising 6th graders will choose one Selected Course Request and two Selected Alternate Course Requests.

Parents of rising 7th and 8th graders will choose two Selected Course Requests. One of these must meet the fine arts requirement (Band, Chorus, Orchestra, General Music, Theater, or Visual Arts Studio). Choose two Selected Alternate Course Requests to be used if an elective is not available or there is a scheduling conflict.



7. Click and drag alternate course requests to the preferred priority. The top alternate request should be the preferred course.

8. To delete a course request, click the **Remove** button for that course request.

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[Click here to return to course request summary](#)

Selected Course Requests

Action	Course	Credit
>	Department: English/Language Arts Course ID: LA-101-1 Course Title: English Language Arts (ELA) Elective: No College Prep: No	1.000
> <input type="button" value="X Remove"/>	Department: Music Course ID: MU-110-1 Course Title: Chorus Elective: Yes College Prep: No	1.000

9. Click the **Click here to return to course request summary** button to return to the summary page.

10. Review your course requests and make any adjustments as necessary.


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Selected Course Requests

Course	Credit
Department: English/Language Arts Course ID: LA-101-1 Course Title: English Language Arts (ELA) Elective: No College Prep: No	1.000
Department: Music Course ID: MU-110-1 Course Title: Chorus Elective: Yes College Prep: No	1.000

11. Click **Lock Course Requests** to submit your final selection of requests. Once you lock your course requests, you will need to contact your school counselor to make any edits.

 **NOTE:** You will not be able to lock your course requests until you have at least six credits and two alternate requests selected.